



Swan Hills School Council

Date: September 17, 2025

Time: 7:00 PM

Location: Science Room

In attendance:

Call To Order –

- 1) **Introduction to the School Council**
- 2) **Review/Approval Of Previous Minutes –**
- 3) **Review/Approval Of Current Agenda –**
- 4) **Committee Reports** (Approximately 15 minutes)
 - Student's Union –
 - Board Trustee -
 - Submitted School Reports –
 - PAWS –
 - Grizzly Cubs –
- 5) **Old Business** (Approximately 10 minutes)
 - a. School Council Documents
- 6) **Principal's Report and Advising Opportunities** (Approximately 15 minutes)
- 7) **New Business** (Approximately 10 mins)
 - a. **School Council Annual General Meeting**
 - b. **ASCA membership**
- 8) **Next Meeting –**
- 9) **Adjournment –**

Principal/Associate Principal's Report
September 17, 2025

1. Welcome Back Everyone
2. Staffing Update
 - a. Mr. Sam Rothwell
3. Cross Country
 - a. September 17: Westlock
 - b. GCAA: Grade 1-9 September 24: Whitecourt
4. Updates
 - a. Welcome Back BBQ: September 4, 2025
 - b. Awards Night: September 16, 2025
 - c. Terry Fox Run: September 25; Assembly at 11:00 am
 - d. Orange Shirt Day activities: September 29, 2025
5. Administrative Procedures
 - a. [Student Code of Conduct 50-09](#)
 - b. Concussion Protocol [Administrative Procedure 60-08](#)
 - i. Parent pamphlet
 - c. [Discrimination, Harassment, Bullying and Violence 20-20](#)
6. Hour Zero
 - a. Fire Drill: September 9, 2025
 - b. Lock Down Drill: September 18 @ 10:00 am
 - c. Hold and Secure
 - d. Shelter In Place
 - e. Parent Portal (<https://tinyurl.com/yk3hy24h>) PembinaHills24
7. Cell Phone/Personal Device Policy
 - a. [Ministerial Order #014/2024](#)
 - b. [Administrative Procedure 80-10](#) Cell Phone and Social Media Use by Students